



Facility and Equipment Rental Application

The undersigned hereby applies for the use of the following Metolius Friends Community Church facilities and/or equipment located at 575 Hood Ave., Metolius, Oregon, 97741:

Sanctuary/Classrooms Fellowship Hall & Kitchen P.A. System/Sound Tech TV/DVD player

Fees:

Sanctuary & Downstairs Classrooms = \$200.00

Fellowship Hall & Kitchen = \$200.00

Sound Technician = \$50.00

Total Due: _____

Name: _____ Phone: _____

Name of group, board, or organization: _____ Is this a non-profit organization? _____

Address: _____

Email: _____

Intended purpose of rental: _____

Estimated attendance of function/meeting: _____

Requested date of rental (dates more than 6 months out will be noted but not guaranteed until 6 months before your event). Date: _____ Start time: _____ End time: _____

Depending upon availability some or all of our tables and chairs may already be in use during your event. Please indicate how many tables and chairs you will need:

Tables _____ Chairs _____

We/I have read and will adhere to the "Metolius Friends Community Church Rental of Facilities Information and Guidelines (revised 11/16)." We/I agree to hold Metolius Friends Community Church harmless from any bodily injury or property damage resulting from activities held at the facilities of Metolius Friends Community Church.

(Signature of Applicant)

PLEASE RETURN THIS SIGNED FORM AND CHECK OR CASH FOR FEES, TO THE CHURCH OFFICE TWO WEEKS PRIOR TO YOUR EVENT